



C and D Landscape Co.

COMPLETE COMMERCIAL AND RESIDENTIAL LANDSCAPE SERVICE

Application for Employment

PLEASE PRINT

PERSONAL INFORMATION		
Name:	Phone:	Date:
Address:	City:	State:
State your age if you are less than 18 years old:		
Are you legally eligible to work in the US? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
Many of our positions require driving, do you have an insurable Oregon driver's license? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
If no, do you have reliable transportation? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
What position are you seeking: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary		
Are you available to work extended work hours? Yes: <input type="checkbox"/> No: <input type="checkbox"/> Weekends? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
If hired, what is your expected hourly wage or salary?		
Have you worked for this company before? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
If yes, when and what position?		
If there is an employee that referred you to apply for a position, please list them here:		
What date are you available to start working?		
PHYSICAL REQUIREMENTS		
Most of our positions are physical in nature. Can you perform the duties of the job with or without reasonable accommodation? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
Applicants considered for hire must pass a pre-employment drug screen and criminal background test. Refusal to submit to testing will result in disqualification of further employment consideration. If offered a job, will you promptly submit to a urine specimen test? Yes <input type="checkbox"/> No <input type="checkbox"/>		
TRAINING & EDUCATION		
SCHOOL and SCHOOL ADDRESS	LIST DIPLOMA, DEGREE, or CERTIFICATE	
High School		
Trade/Technical School		
College		
Other		

Professional certificates or licenses held:		
Are you currently taking any educational courses or in a training program? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
If yes, what courses/program and where?		
Do you have US Military Service experience? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
If yes, what branch of service? What type of training did you receive?		
EMPLOYMENT HISTORY (Previous five years, most recent employer first.)		
If you are presently employed, why do you desire to change jobs?		
1. Employer: <input type="checkbox"/> Permission to Contact? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
Address:	Phone:	Title:
Supervisor:	Employment Dates: _/_/___ to _/_/___	Reason for Leaving:
List skills and responsibilities:		
2. Employer: <input type="checkbox"/> Permission to Contact? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
Address:	Phone:	Title:
Supervisor:	Employment Dates: _/_/___ to _/_/___	Reason for Leaving:
List skills and responsibilities:		
3. Employer: <input type="checkbox"/> Permission to Contact? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
Address:	Phone:	Title:
Supervisor:	Employment Dates: _/_/___ to _/_/___	Reason for Leaving:
List skills and responsibilities:		
4. Employer: <input type="checkbox"/> Permission to Contact? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
Address:	Phone:	Title:
Supervisor:	Employment Dates: _/_/___ to _/_/___	Reason for Leaving:
List skills and responsibilities:		

SKILLS

List any other skills you have related to the position you are seeking, including skills in the operation of equipment and machinery, if applicable:

Do you have second language skills, either written or spoken? Yes: No:
If yes, please describe:

REFERENCES

List at least three references (not relatives or employers) we may contact who are qualified to evaluate your character and capabilities.

1. Name	Phone:	Address:
Occupation/Title:	Years Known:	
2. Name	Phone:	Address:
Occupation/Title:	Years Known:	
3. Name	Phone:	Address:
Occupation/Title:	Years Known:	

AT-WILL EMPLOYMENT

C and D Landscape Company does not offer tenure or any other form of guaranteed employment. Either the Company or the employee can terminate the employment relationship at any time, with or without cause or notice. This is called Employment At-Will. This employment at-will relationship exists regardless of any other written statements or policies, company documents, or verbal statement to the contrary.

EQUAL OPPORTUNITY EMPLOYER

C and D Landscape Company is an equal opportunity employer and values diversity. All employment is decided on the basis of qualifications, merit, and business need.

APPLICANT SIGNATURE

I hereby declare that the foregoing information is true and complete to my knowledge. I understand that a false statement may disqualify me from employment, or cause my dismissal.

Applicant Signature

Date

FOR OFFICE USE ONLY

Position Applied For:

Expected Wages:

Date Available:

Interviewer Comments:

Interviewer Signature

Date

PRE-EMPLOYMENT DRUG SCREEN CONSENT & RELEASE

If selected for potential employment, I understand that a pre-employment drug screen will be administered. I further understand that if I test positive for the presence of one or more prohibited substances I will receive no further consideration for employment at this time.

I also understand that a refusal to submit to a drug screen or failure to cooperate and participate fully in the specimen collection process, or providing an adulterated sample will constitute a voluntary withdrawal of my application for employment. I fully understand that any employment with C and D Landscape Company is conditioned upon a negative drug screen.

I also understand that if the drug test result is positive I will be ineligible to submit another application for employment C and D Landscape Company for a period of 12 months.

I hereby consent to submit to a drug-screening test.

I hereby authorize release of the drug test results to C and D Landscape Company and management.

Applicant Signature

Human Resource Manager

Print Name

Print Name

Date

Date

SAFE CONDUCT

Location: 1275 NW Adams St. Suite D., McMinnville, OR 97128

Phone: (503) 472-2757

Appointment day/time: _____

It is imperative that you arrive on time for your appointment.

Refusal to submit or tampering with sample will result in denial of employment.